

**Report to the Director of Neighbourhoods**

**1<sup>st</sup> September 2017**

**Tender for: Supply of Joinery Items**

**1. Summary Statement**

- 1.1 The Council is seeking to appoint one supplier for the provision of Joinery items to Roway Lane Stores Section, for a contract period of one year, from 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018.
- 1.2 Four expressions of interest were received of which three compliant tenders were returned by the deadline of 7<sup>th</sup> July 2017.
- 1.3 The anticipated value of the contract is in the region of £55,000 for a period of one year.
- 1.4 The three compliant tenders received have been evaluated in accordance with the criteria stipulated within the tender documentation.
- 1.5 Oakleaf Commercial Services Ltd submitted the best value tender, based on price.

## 2. Recommendation

- 2.1 It is recommended that the Interim Director of Neighbourhood Services authorise the award of the contract for the provision of Joinery Items to Oakleaf Commercial Services Ltd in the sum of £55,000 for the period 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018.

In accordance with the Council's Procurement & Contract Procedure Rules, I intend to take the action(s) recommended above.

I do/do not have an interest to declare in this matter.

Ajman Ali  
Interim Director of Neighbourhoods Services

Date: 18<sup>th</sup> September 2017

### Contact Officers

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## 3.0 Strategic Resource Implications

- 3.1 The proposed £55,000 contract for provision of Joinery Items is included within approved Housing Revenue Account budgets.

## 4.0 Legal and Statutory Implications

- 4.1 The Council, as a Public body, has to comply with Public Procurement Contracts Regulations (2006). This tender exercise has been conducted using an open procedure.

## **5.0 Implications for Council's Scorecard Priorities**

5.1 The award of this contract will support the Council's scorecard priorities in respect of Great Place by demonstrating the Council's commitment to provide homes that meet people's needs.

## **6.0 Background Details**

6.1 The anticipated value of the Joinery Items contract is £55,000 for a period of one year.

6.2 This is a new contract due to the Joinery Shop at Roway Lane, ceasing to make bespoke joinery.

6.3 Four expressions of interest were received of which three compliant tenders were returned by the deadline of 7<sup>th</sup> July 2017.

6.4 The tender was sent out to competition on the basis of a selection criterion set at 100% for price having assessed the suitability of the contractors through a suitability assessment.

6.5 The specification of this contract includes the supply of items such as timber door frames, gates and handrails etc, to enable the repairs and maintenance teams to undertake routine repairs to Sandwell MBC's 28,200 housing stock.

6.6 On the basis of the tender evaluation, it is recommended that Oakleaf Commercial Services Ltd be awarded the contract for the provision of Joinery Items to Roway Lane Stores Section.

6.7 Oakleaf Commercial Services Ltd as based in Kidderminster.

